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| **Purpose** | The processes aim to identify safety issues and develop a plan to minimise or eliminate the hazards identified. |
| **Scope** | Service providers that provide service users with support in their homes. |
| **Relevant Policies** | [Health & Safety Manual,](file:///C%3A%5CUsers%5CSarah%5CAppData%5CLocal%5CArchivePolicies%5CPOLICIES%5CPOLICIES%5C03%20-%20SAFE%20AND%20APPROPRIATE%20ENVIRONMENT%5CHEALTH%20AND%20SAFETY%20MANUAL.doc) [Infection Prevention and Control](file:///C%3A%5CUsers%5CSarah%5CAppData%5CLocal%5CArchivePolicies%5CPOLICIES%5CPOLICIES%5C08%20-%20INFECTION%20PREVENTION%20%26%20CONTROL%5CINFECTION%20PREVENTION%20%26%20CONTROL%20POLICY.%282%29.doc) Manual/Plan, Emergency and Security Systems.  |
| **References** | [Health and safety guidelines for home-based health care services](http://www.worksafe.govt.nz/worksafe/information-guidance/all-guidance-items/home-based-health-care-services-health-and-safety-guidelines-for/home-health-care-guidelines.pdf) |

Hazard identification & management

* interpreter
* cultural supports
* health and safety officer

Before home visits

* service providers
* service user
* supports
* family/whānau

Staff member home visiting & possible participants

Examples:

Environmental hazards

Chemical hazards

Manual handling hazards

Biological hazards

Behavioural hazards

* stairs
* light/visibility
* unsafe pathway
* parking
* unsafe pets
* no cell phone range
* transmittable diseases
* blood/body fluid incident
* incontinence
* sharps
* abusive or violent people in the house
* hostility
* aggressive neighbours

* cleaners
* vermin bait
* medication
* drugs
* insecticides
* inadequate equipment
* single person handling

* Be respectful.
* Do not intrude.
* Have a plan of escape.
* Maintain outlook calendar with appointments/names.
* Take a support person.
* Train in defusing situations.
* Leave.
* Use chemicals as instructed.
* Use gloves and face mask if required.
* Consider day-time visits.
* Always take a cell phone/pager.
* Maintain outlook calendar with appointments/name.
* Negotiate that pets are locked away.
* Report unsafe equipment.
* Staff to have training in safe manual handling of service users and equipment.
* Implement standard precautions.
* Have a spill kit in the car and use it.
* Stay at home if you or the

 service user you visit have

 the flu.

* Familiarise yourself with the infection prevention and control manual.

# Consultation

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| Group/Role | Date |
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