

ESSENTIAL ELEMENTS

Organisational-level Elements

	CURRENT LEVEL OF COMPLETION N=Nil P=Partial F=Full	EXPECTED DATE OF FULL IMPLEMENTATION	RESOURCES REQUIRED	PERSON RESPONSIBLE
Implementation plans for family- and whānau-focused COPMIA initiatives are in place				
COPMIA data is routinely collected, recorded and reported				
The leadership team includes an identified COPMIA leader/champion				
Documented care and protection policies are relevant to all mental health and addiction services				

Service-level Elements

	CURRENT LEVEL OF COMPLETION N=Nil P=Partial F=Full	EXPECTED DATE OF FULL IMPLEMENTATION	RESOURCES REQUIRED	PERSON RESPONSIBLE
COPMIA champions work at either a local or a regional level				
Family- and whānau-focused service delivery is audited regularly				
Service is working towards a family- and whānau-friendly environment				
Directory of community services is readily available				
Resources are available for parents about talking to their children about mental health and addiction issues				
Resources are available for children about mental health and addiction issues				



Forms and documents are family and whānau focused				
Coordinated systems of care for pregnant and postpartum service users are in place				
Services have access to specialist advice on care and protection issues				
Interagency planning and information sharing processes are in place				



Practice-level Elements

	CURRENT LEVEL OF COMPLETION N=Nil P=Partial F=Full	EXPECTED DATE OF FULL IMPLEMENTATION	RESOURCES REQUIRED	PERSON RESPONSIBLE
Conversations about children, parenting and family and whānau are routine				
Services users are linked to local parenting and family and whānau support services when needed				
Family inclusive appointments are made when appropriate				
Family care plans are developed as appropriate				
Focused support is provided for pregnant and postpartum women				
Staff feel confident and competent to talk about children and parenting				

BEST-PRACTICE ELEMENTS

Organisational-level Elements

	CURRENT LEVEL OF COMPLETION N=Nil P=Partial F=Full	EXPECTED DATE OF FULL IMPLEMENTATION	RESOURCES REQUIRED	PERSON RESPONSIBLE
Key performance indicators for family- and whānau -focused practice are in place, and performance against these is regularly audited and reviewed				
Overarching organisational documents refer to family- and whānau-focused practice				
Organisational approach is taken to enable and support integrated service delivery for vulnerable children and their families and whānau				

Service -level Elements

	CURRENT LEVEL OF COMPLETION N=Nil P=Partial F=Full	EXPECTED DATE OF FULL IMPLEMENTATION	RESOURCES REQUIRED	PERSON RESPONSIBLE
Written pathways outline the pathways of support and treatment available within and across services				
Mechanisms are in place for adult mental health and addiction services to access to ICAMH/AOD consultation and liaison services				
Comprehensive range of resources is routinely available for parents and children				
Environment is family and whānau friendly				

Practice-level Elements

	CURRENT LEVEL OF COMPLETION N=Nil P=Partial F=Full	EXPECTED DATE OF FULL IMPLEMENTATION	RESOURCES REQUIRED	PERSON RESPONSIBLE
Family and whānau planning occurs routinely in all services				
Evidence based COPMIA programmes are in place in all adult mental health and addiction services				
Specialised, evidence-based COPMIA programmes are available when needed				
Specialised programmes are in place to address the needs of pregnant and postpartum women and their infants				
The mental health and addiction sector workforce is confident and competent to address the needs of children of parents with mental health and/or addiction issues				